



# AIRPORT LESSEE COMPANY CONSENT APPLICATION

For all Buildings which include Civil Works

FORM AA04 v1.1

For information on building approvals on Brisbane Airport please refer to [The Airport Approvals Guideline](#)

**Please fully complete the following fields and checklist and lodge with your application documentation**

## Applicant Details

Company Name:

Postal Address:

Suburb:

Post Code:

Contact Person:

Position:

Phone:

Mobile:

Email:

## Lessee Details (If not Applicant)

Company Name:

Postal Address:

Suburb:

Post Code:

Contact Person:

Position:

Phone:

Mobile:

Email:

## Proposal

(e.g.: type of building activity)

Location of Works:

Description of Works:

Nature of Business:

Construction Value of Works: (excluding Consultants fees) \$

Application Fee Value

- \$470 (Project Value under \$50,000)
- \$660 (Project Value between \$50,001 - \$100,000)
- \$990 (Project Value between \$100,001 - \$500,000)
- \$1200 (Project Value between \$500,001 - \$1,000,000)
- 0.14% (Project Value above \$1,000,000 )

**(If the project exceeds \$15,000,000 a Quantity Surveyor Cost Report must be provided)**

## Building Contractor

Approximate Start Date:

Approximate Completion Date:

Building Contractor:

Registration No:

Postal Address:

Suburb:

Post Code:

Phone No:

Mobile:

Contact person on site:

Mobile:

Email:

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1.1.	Have all relevant sections on this ALCC application form been properly completed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Lease agreement</b>		
<b>Note:</b> ALCC cannot be issued if the lease has not been finalised		
1.2.	Has the lease been executed with BAC Property	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Cost of Development</b>		
1.3.	Has the cost of development been provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Application</b>		
1.4.	The application must include: <ul style="list-style-type: none"> <li>▪ One CAD copy of all Architectural, Structural, Civil and Services documentation</li> <li>▪ One hard copy set of all Architectural, Structural, Civil and Services documentation</li> <li>▪ Size of printed plans to reflect the correct scale</li> <li>▪ One electronic copy of all drawings and reports associated with the project</li> <li>▪ Document and Report/Transmittal</li> </ul>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Environment</b>		
1.5.	Have all the environmental matters, including <a href="#">water sensitive urban design</a> related to your project addressed as per BAC Environmental Guidelines	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
1.6.	Has a Contractor Environment Management Plan (CEMP) been provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
1.7.	Have sustainability initiatives been considered and documented as part of the project	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
1.8.	Does the project contain solar roof panels or the provision for future solar roof panels	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>2. Site Plans</b>		
<b>Locality Plan</b>		
Plan must show the following		
2.1.	Location of the project, site coverage, boundary setback dimension and north point	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.2.	Details of all existing and proposed buildings and infrastructure	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.3.	The topography of the land (using contours or height datum)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.4.	Details of any licensed areas or easements (e.g.: Airtrain, Energex, JUHI, BCC, QUU etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.5.	Site area	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> If yes, please provide _____m <sup>2</sup>
2.6.	Building site coverage	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> If yes, please provide _____%
2.7.	Car parking numbers and a statement on how these numbers have been calculated	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> If yes, please provide _____
2.8.	Consistency with BAC Landscape Planning. Refer to the Landscape Planning section in the <a href="#">The Airport Approvals Guidelines</a>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> If yes, please provide _____% % of proposed hard _____% % of proposed soft landscape coverage _____m <sup>2</sup>

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<b>Security Plans</b>		
2.9.	Details of fencing, security in design, bollards, secure access etc.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.10.	Does the proposed site have direct airside access (Additional security measures apply)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Calculations</b>		
2.11.	Calculation of the site and floor areas and the resultant floor space ratio (existing and/or proposed)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.12.	Boundary Setbacks – Are they consistent with the <a href="#">Development Control Document</a>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.13.	Has a Q100 level been determined for the site	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Floor Plans</b>		
Plans must clearly illustrate		
2.14.	The layout of the proposed development, including all levels of the building	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.15.	Floor Plans displaying intended use of space	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.16.	Demolition Plans (if applicable)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.17.	Dimensions of existing/proposed work	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.18.	Fire safety and engineering - have details of design and any hazardous material storage been provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Elevations and Sections</b>		
2.19.	Natural ground level and any proposed changes to ground level	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.20.	Height of the proposed development from natural ground level to finished floor level(s), ceiling and roof ridge levels <b>Note:</b> Development must comply with Obstacle Limitation Surface (OLS) level for proposed site location	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.21.	Have all elevations and sections been provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Landscape Plan</b>		
2.22.	Location and species of any trees to be retained or removed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.23.	Location of planted and turfed areas	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.24.	Driveway and path details (including bridging and culvert details over services in footpath reserves)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.25.	Proposed tree and shrub planting, including the estimated height and maturity provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.26.	Sections showing soil depths if applicable	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>



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<b>3. Site Services</b>		
<b>Electrical Supply</b>		
BAC owns and maintains electrical infrastructure on the Airport. BAC will nominate the point of supply and will require meters to be installed as per the <a href="#">Brisbane Airport Metering Policy</a>		
<b>3.1.</b>	Has an application for <a href="#">electricity supply</a> been submitted	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>3.2.</b>	Electricity Maximum demand & supply	No of Phases :1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> Amps Per Phase : _____ Total Power Demand (kwh) : _____ N/A <input type="checkbox"/>
<b>3.3.</b>	Have the maximum demand calculations been supplied	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Hydraulics</b>		
BAC own and maintain all water and sewer trunk services on Airport and require water meters to be installed for potable water as per the <a href="#">Brisbane Airport Metering Policy</a> All hydraulic installations to be designed to Qld Water and Sewerage By-laws and AS 3500. Backflow prevention devices are required to be installed on all water supply pipe work within the tenancy		
<b>3.4.</b>	<a href="#">Water connection</a> required	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>3.5.</b>	<a href="#">Sewerage connection</a> required	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>3.6.</b>	<a href="#">Queensland Urban Utilities Trade Waste Form</a> has been provided (QUU form to be filled out and submitted to BAC)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Communications</b>		
<b>3.7.</b>	Nominate your telecommunications carrier	Please provide details: _____ N/A <input type="checkbox"/>
<b>Exhaust / Vents / Ventilation</b>		
Refer to the Exhaust Plumes section in the <a href="#">The Airport Approvals Guidelines</a> for more information		
<b>3.8.</b>	Do you intend on installing any ventilation equipment e.g. fans, hoods, etc	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> If yes, please provide details: _____
<b>3.9.</b>	Have you supplied a plume rise assessment	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>3.10.</b>	Has a <a href="#">CASA Form 1247</a> been supplied	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

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Hours of Construction		
3.11.	Proposed hours of construction activity (24hr time)	_.:_ to _.:_
Crane Details		
3.12.	Any cranes or lifting platforms details been provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.13.	Has a <a href="#">crane application</a> been submitted	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Materials and Finishes		
3.14.	Has a schedule of finishes and colours been provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Signage		
3.15.	Have details of all proposed signage for the development been provided <b>Note:</b> signage must comply to <a href="#">BAC Signage Manual</a>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Disability Access Legislation		
3.16.	Does the proposal comply with current Australian Standards for equitable disability access	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Traffic		
3.17.	Have you submitted a Traffic Management Plan (BAC require that Traffic Management Plans be consistent with MUTCD Part 3)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Waste Management		
3.18.	Have you submitted a <a href="#">Trade Waste application</a> (QUU form to be filled out and submitted to BAC)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.19.	Has a dedicated waste collection area been shown on the site plan	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.20.	Details of proposed grease traps and/or interceptors must be provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Storm Water Drainage		
All Stormwater Treatment design measures must be within site boundary		
3.21.	Layout and levels of all of pits and pipes to drain the site, with the catchment for each adequately defined	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.22.	Any provision to intercept water flowing onto the site from beyond its boundaries	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.23.	Locations and levels of the On-Site Detention basins	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.24.	Locations and levels of all Stormwater Treatment measures (MUSIC model to be provided as part of Contractor Environmental Management Plan – CEMP, refer to the <a href="#">BAC CEMP Guidelines</a> )	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3.25.	Location, volume and level of any proposed points of discharge to BAC system	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>