**APPLICATION FOR FILMING OR PHOTOGRAPHY AT BRISBANE AIRPORT**

**Applications must be lodged eight (8) business days prior to the proposed filming or photography.**

**In signing this application, the organisation or person concerned agrees to abide by and to ensure that its employees, subcontractors and agents abide by the requirements set out in the attached filming and photography guidelines, and in particular to the Terms and Conditions of filming or photography, and agrees to the terms of the agreement and the Indemnity in Part 2 of this application.**

**Both Parts 1 and 2 of this application must be completed in full.**

**PART 1 *(to be completed by applicant)***

|  |  |
| --- | --- |
| **Organisation or Individual Details** | |
| **First name:** |  |
| **Surname:** |  |
| **Production Company / Organisation:** |  |
| **Position:** |  |
| **Address:** |  |
| **Email:** |  |
| **Telephone number:** |  |
| **Mobile number:** |  |
| **Details of the contact person on site on the day of filming:**  *eg name, mobile number - if this differs from applicant* |  |
| **Insurance** | |
| **Public Liability Insurer:**  *(See guidelines for minimum amount coverage of public liability insurance)*  *Please attach copy* |  |
| **Due date of Policy:** |  |
| **Filming or Photography Activity** | |
| **Proposed date/dates:** |  |
| **Start time:** |  |
| **Finish time:** |  |
| **Purpose of shoot eg:**   * *Brand Promotion* * *TV Drama Documentary* * *TV Commercial* * *Student Film* * *Film* * *Corporate Video* * *Travel Show* * *Other* * *Community Production* |  |

|  |  |
| --- | --- |
| **Synopsis:** |  |
| **Type of equipment being used:** |  |
| **Number of persons involved:**  *ie cast and crew* |  |
| **Location of shoot:**  *Please note that* ***activities in the Qantas and Virgin Domestic Terminals do not fall within Brisbane Airport’s authority****. Filming or photography* ***requests should be directed to Qantas Airways or Virgin Australia****, who lease their terminals.* | |
| **International Terminal:**  *state which levels/inside, outside of terminal, car park etc* |  |
| **Domestic Terminal:**  *(***Common user area only, eg Jetstar/Tiger areas etc)**  *state which level/inside, outside of terminal, car park etc* |  |
| **Other:**  *eg general airport area* |  |

**PART 2 *(to be completed by Applicant)***

**INDEMNITY**

The Company undertakes to comply with all requirements at all times as specified by Brisbane Airport or Brisbane Airport Corporation personnel.

In consideration of approval being granted to the Company by Brisbane Airport Corporation Pty Ltd to allow filming/photography at Brisbane Airport, the Company agrees that it will indemnify Brisbane Airport Corporation Pty Ltd, its officers and servants, against liability, loss, claim or proceeding, arising under Statute or Common Law in respect of personal injury and/or death of any person or loss or damage to property caused by negligence, omission, or default of the Company or of any person for which it is responsible. The Company also agrees to make good any damage, howsoever caused, to property that has occurred during the approved filming and associated activities.

Following consideration of the Company’s application, Brisbane Airport Corporation Pty Ltd may issue written approval to conduct filming/photography of or at Brisbane Airport subject to such limitations or conditions appropriate to the proposed activity.

Brisbane Airport Corporation Pty Ltd expressly reserves the right to impose, at any time prior to or during the approved filing or associated activities, any such further obligations as it considers appropriate in its absolute discretion.

**Name: ………………………………………**

**Signed: …………………………………….**

**Date: ……………………………………….**

**FURTHER CONDITIONS**

Access to the terminal will be allowable for the purposes of filming/photography only to the extent that these are required to produce the material that this approval covers. The material produced shall not be used for any other purpose without further specific Brisbane Airport Corporation Pty Ltd approval.

**Please forward completed application form or direct any further enquiries to:**

Gaynor Sipolis

[**gaynor.sipolis@bne.com.au**](mailto:gaynor.sipolis@bne.com.au)

Tel: **(07) 3406 3399**

(Mon to Friday 8.30-5.00pm)