

Community Giving Fund Guidelines and Criteria

The Brisbane Airport Community Giving Fund Criteria and Guidelines

Brisbane Airport Corporation (**BAC**) has established the Brisbane Airport Community Giving Fund program to provide:

1. cash grants to community groups providing health and wellbeing, safety, sport, education, environment or other community benefit initiatives (the Giving Fund)
2. young entrepreneurs and students with an opportunity to sit down with a leader in the aviation industry and learn about what it takes to make it in this dynamic industry (Lunch and Learn)

These Brisbane Airport Community Giving Fund Criteria and Guidelines must be read in conjunction with the Brisbane Airport Community Giving Fund Terms and Conditions ([available here](#)).

Eligibility – The Giving Fund

Subject to the Community Giving Fund Terms and Conditions, an applicant for a Giving Fund grant must be incorporated in Australia and be endorsed by the Australian Tax Office (ATO) or listed by name in income tax law as a deductible gift recipient Item 1 (DGR).

All successful applicants will be required to supply a digital copy of its DGR endorsement letter from the ATO or confirmation of its relevant listing.

Giving Fund grants are available for charitable projects operating in the local community.

The Giving Fund is focused broadly on the categories of health and wellbeing, safety, sport, education, environment or other community benefit initiatives. All applications for a Giving Fund grant must fit into at least one of these funding categories to be eligible for consideration. These funding categories are defined as follows:

Health and Wellbeing

Initiatives that improve overall health and wellbeing, such as projects related to supporting mental health and physical health (for example, physical activity and healthy lifestyle programs).

Community Safety

Initiatives that increase safety and security in our local communities, such as projects related to emergency response, crime prevention, natural disaster prevention, accident prevention and road safety.

Environmental

Initiatives that promote environmental enhancement in our local communities, and in particular, initiatives that are focused on improving biodiversity of natural habitats, community conservation and environmental education (For example, land rehabilitation and revegetation programs, clean-up and education days and local conservation projects.)

Educational

Initiatives aimed at increasing the education of our local communities in areas such as literacy and numeracy, life education, apprenticeships and traineeships.

Other community benefit

Initiatives from community groups that encourage and positively contribute to the community, but may not necessarily fit into one of the above categories.

Eligibility - Lunch and Learn

Only individuals may apply for Lunch and Learn.

Lunch and Learn is targeted at students, young entrepreneurs or those looking to become a business professional seeking information and insight into the aviation industry. The successful applicant should apply online and explain their background, interest and where possible provide a brief business plan or potential business idea. The Lunch will take place at an agreed time and venue in a one on one setting with a Brisbane Airport Senior Manager.

Lunch and Learn is a non-cash grant and accordingly does not include a cash grant. All reasonable expenses (excluding travel) associated with Lunch and Learn will be covered by Brisbane Airport.

Grant Amount

The Giving Fund cash grants will be based on an amount of AUD\$1,000 per cash grant. This may change at Brisbane Airport's discretion. Please note that the final grant amount awarded to a successful applicant may vary from the amount originally requested in its application. Successful applicants must use the final cash grant amount within 12 months of receiving it and provide a report to Brisbane Airport at the completion of the project.

Lunch and Learn does not include a cash grant component.

Number of Applications

Applicants may only submit one application per project per application round for the award of a Brisbane Airport Community Giving Fund grant.

Applying for a Brisbane Airport Community Giving Fund grant

Applications for a Brisbane Airport Community Giving Fund grant must be submitted via the online application process [HERE](#).

Applications by email or post will not be accepted, unless approved by Brisbane Airport Corporation.

Applications open on the relevant opening date for each round and must be received by 5:00 pm AEST on the relevant closing date for the round.

Preference of Applications

Preference will be given to applications for charitable projects that:

- are submitted via the online application process with an eligible and fully completed Brisbane Airport Community Giving Fund application form;
- produce positive social outcomes within at least one of the nominated funding categories in the local community;
- are well defined and include a clear community need, objectives, budget, project outcomes and evaluation proposal;

- Meets the Eligibility Criteria as specified in the Brisbane Airport Community Giving Fund Criteria and Guidelines.

Exclusions

Brisbane Airport Community Giving Fund grants will not be awarded to or for:

- individuals (except under Lunch and Learn or as otherwise determined by BAC in its absolute discretion);
- political parties;
- government entities;
- commercial sponsorships;
- religious groups (except for projects that support a non-religious purpose);
- retrospective requests;
- debt retirement, budget deficits, endowments or bequest programs;
- general fundraising appeals; or
- entities that are not charitable in nature, or do not meet the relevant Eligibility Criteria as set out in these Brisbane Airport Community Giving Fund Criteria and Guidelines and the Brisbane Airport Community Giving Fund Terms and Conditions.

Confidentiality

BAC will respect the confidentiality of information provided by applicants of a Brisbane Airport Community Giving Fund grant, including information that directly relates to the business activities of applicants. BAC may disclose an applicant's information to regulatory authorities. By completing the Brisbane Airport Community Giving Fund application form, an applicant agrees to its information being used and disclosed for the purposes of assessing its application for a Brisbane Airport Community Giving Fund grant and if successful, for the purpose of awarding a grant.

Privacy Collection Statement

Brisbane Airport Corporation Pty Ltd (BAC) will collect your personal information when you apply for the BAC Community Giving Fund initiative. This information will be used to consider your application, contact you about the status, and notify you about any future Community Giving Fund initiatives. BAC will share your personal information with our service provider XCom Media who support us to provide this service. You can opt out at

any time. Successful applicants will also have their details displayed on the Brisbane Airport website (bne.com.au) and shared with relevant government electorates.

BAC is committed to protecting your privacy and will deal with your personal information in accordance with the Terms and Conditions and our Privacy Policy at <https://bne.com.au/privacy-policy>

Terms and Conditions

Please refer to our full Brisbane Airport Community Giving Fund Terms and Conditions [here](#).